



## Replacement Letter Application

This form should be used by applicants who require a replacement migration assessment outcome letter from the IPA. A fee of \$90 including GST is payable for the reissue of this outcome letter. We will reissue the letter via DocuSign within 2 business days to your email address nominated below.

### Step 1: Your Details

Mr  Mrs  Miss  Ms

Given name \_\_\_\_\_ Family name/Surname \_\_\_\_\_

IPA Member ID \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

### Step 2: Replacement Letter required

- Qualifications Assessment Letter  
Please specify the nominated occupation of this letter: \_\_\_\_\_
- 485 Visa Assessment Letter  
Please specify the nominated occupation of this letter: \_\_\_\_\_
- Skilled Employment Letter  
Please specify the nominated occupation of this letter: \_\_\_\_\_

### Step 3: Your Payment

Payment of fee is to be by credit card only. The IPA is not able to accept cash, and is not responsible for the loss of mail. Please note this fee is not refundable.

Please charge my  American Express  Mastercard  Visa

Card number \_\_\_\_\_ Expiry date \_\_\_\_/\_\_\_\_

Cardholder name \_\_\_\_\_

Total cost \$90.00

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### Step 4: Send to the IPA

Once you have completed this form, simply email this to [immi\\_applications@publicaccountants.org.au](mailto:immi_applications@publicaccountants.org.au)

We will reissue the letter via DocuSign within 2 business day, and forward you a tax invoice upon receipt of payment.